

Fairhaven Board of Assessors

November 26, 2013 Meeting Minutes

Present: Chairman Ronald Manzone; Pamela Davis, Ellis Withington and Assistant Assessor Delfino Garcia.

Ronald Manzone, Chair, called the meeting to order in the Assessor's Department at 6:00 PM announcing minutes were being taken by Delfino Garcia.

MINUTES

Mr. Withington motioned to approve the minutes of the October 8th, 2013 meeting, open session. Ms. Davis seconded the motion. Vote to approve was unanimous. (3-0)

APPELLATE TAX BOARD CASES

No appellate tax board cases discussed at this time.

BILLS PAYABLE

The **BOA** reviewed the following invoices:

- Mileage to Marblehead for Patriot Training/ Asst. Assessor attended - \$85.81
- Mileage to Asst. Assessor for field work - \$32.00
- Staples - \$127.22
- ATB Hearing – Boston Parking – Board of Assessor - \$36.00
- Patriot Properties, Inc. contract services - \$4,600.00

Ronald Manzone made a motion to process payments of said invoices. Mr. Ellis seconded the motion. Vote to approve was unanimous. (3-0)

MONTH END REPORTS

The Board of Assessors reviewed, discussed and acted on Motor Vehicle and Boat excise tax abatements processed during the month of October.

EXEMPTIONS

The Board of Assessors reviewed, discussed and acted on exemptions processed during the month of October.

OTHER BUSINESS

Discussed Annual Report due to the Selectman's Office by January 4, 2014.

Discussed FY15 Budget due to Finance Committee by January 14, 2014.

Mr. Albert Robichaud attending meeting to discuss with the Board of Assessors at 6:25 pm the issue pertaining to his sale of the portion of his 61A and needed clarification as to procedural process such as notice of no conversion. Pam Davis informed Mr. Robichard we will take his request under advisement and Ms. Davis will contact Mr. Robichaud as to clarification. – M35 L002

Discussed 8 of 58 on M29c – L 666; prepare documentation for DOR review.

The Assistant Assessor discussed the meeting with Patriot Properties, Inc. representative on October 29, 2013 which took about 2 hours reviewing the screens used in our office and manual.

Discussed authority to the Assistant Assessor with approval to sign commitments to the Collector's office as needed.

Discussed next meeting in December as needed when the Board of Selectman has confirmed a date for the Classification Hearing and to notify the board of who will be in attendance and to post meeting at least 48 hours prior to the Board of Selectman Meeting.

Our next regularly scheduled meeting will be January 14, 2014 for 6:00 PM.

Mr. Manzone motioned to adjoin the Board of Assessors meeting. Ms. Davis seconded. Vote to approve was unanimous. (3-0). Meeting adjourned at 7:30 PM.

Respectfully submitted,

Delfino R. Garcia
Assistant Assessor
BOARD OF ASSESSORS
(Minutes approved on January 14, 2014)

Ronald Manzone, Chairman, Board of Assessor

Pamela K. Davis, Board of Assessor

Ellis Withington, Board of Assessor